

Eric Brey

From: David Pfaff
Sent: Friday, December 14, 2012 12:11 PM
To: Eric Brey
Subject: FW: did you give DAP the Mayor's vehicle mileage?

Print this and attach to sheet I gave you.

From: Tina Turick
Sent: Friday, December 14, 2012 11:07 AM
To: Debbie Noble
Cc: David Pfaff
Subject: RE: did you give DAP the Mayor's vehicle mileage?

Now I did 11045

From: Debbie Noble
Sent: Friday, December 14, 2012 10:36 AM
To: Tina Turick
Subject: did you give DAP the Mayor's vehicle mileage?

*Debbie Noble, Executive Secretary
for Mayor Merle S. Gorden
216-292-1905*

*CITY OF
Beachwood*

25325 FAIRMOUNT BLVD.
BEACHWOOD, OHIO 44122



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www.beachwoodohio.com

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Mayor's Personal Use of Vehicle

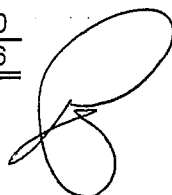
Date	Milage
12/14/2009	24840
12/16/2010	35190

	10350			
	per Day	Days	Total	
Comute Miles	2	260	520	

Personal Usage	5.02415%
----------------	----------

Fair Market Value of Vehicle @ Purchase	\$ 47,802.93
Lease Value per IRS Table	\$ 12,250.00

Personal Use Value	\$ 615.46
Gas Charge @ \$.055	\$ 28.60
Reportable on W-2	<u>\$ 644.06</u>



12/16/2010

From: Dan Cicchella
To: David Pfaff
CC: Eric Brey
Date: 12/14/2010 11:56 AM
Subject: MAYOR'S TAHOE MILEAGE - 35,190

MAYOR'S TAHOE MILEAGE - 35,190



2011 Vacation Payout Form

Please indicate below the number of Vacation Hours you wish to have paid out with the last payroll of the year – period ending December 18, 2011. Please note that your current balance includes the hours you have accumulated for usage in 2012. It is your responsibility to ensure you leave yourself enough vacation time for next year. No adjustments will be made once the form is processed. Additionally, the maximum number of hours you can carry-forward is 300. Therefore, if your balance exceeds 300 hours you will automatically be paid the excess time. Forms must be completed and returned to your department designee no later than December 13, 2011.

Number of Vacation Hours to be paid out: _____

200

(Whole hours only)

Employee: Merle S. Gorden
Print Name

Signature: Merle S. Gorden

Date: 12-7-11

As the end of the year approaches, you must make a decision regarding the balance of vacation hours you have accumulated. Below is the total number of hours you have been allotted and the remaining balance. The 12/20/2009 accrual listed below is an ESTIMATE. The figure MAY be rounded to ensure you do not exceed the maximum number of hours you are entitled to accrue per year. Vacation carried forward will be in whole hours only. Any fractional hours will be automatically carried forward into next year. Please indicate in the box below how you would like the hours you were allocated to carry forward into next year. The difference between the Year End Balance and the hours you indicate to carry forward will be paid out. Please sign, date and return this form to Eric Brey by December 16, 2009.

If the form is not returned on time, you will be paid all applicable vacation hours.

Gorden, Merle S.**200 Vacation Hours Allocated for 2009**Vacation Balance Allowed HoursVacation Hours Taken YTD HoursCurrent Vacation Balance HoursPlus Estimated 12/20/2009 Accrual Hours**Total** **Hours***

** Does not reflect vacation taken 12/7/2009 - 12/20/2009. If you are taking vacation hours during this time period, please indicate the hours to be taken and subtract this amount from the Total at the right.*

 Hours**Year End Balance** HoursThe number of hours I would like to carry forward to next year is: Hours*

** The amount cannot exceed 300 Hours. This amount must also be at least equal to your Annual Allotment or Total hours, whichever is less.*

** Please indicate whole hours only (no fractional hours)*

Employee Signature_____
Date

NOTE! Vacation hours for 2010 are in the current balance listed above. There will be NO lump sum vacation allotment posted in January.

For Finance Use Only

Vacation Balance Carried Forward To Be Paid

mkl

As the end of the year approaches, you must make a decision regarding the balance of vacation hours you have accumulated. Below is the total number of hours you have been allotted and the remaining balance. The 12/21/2008 accrual listed below is an ESTIMATE. The figure MAY be rounded to ensure you do not exceed the maximum number of hours you are entitled to accrue per year. Vacation carried forward will be in whole hours only. Any fractional hours will be automatically carried forward into next year. Please indicate in the box below how you would like the hours you were allocated to carry forward into next year. The difference between the Year End Balance and the hours you indicate to carry forward will be paid out. Please sign, date and return this form to Eric Brey by December 17, 2008.

If the form is not returned on time, you will be paid all applicable vacation hours.

Gorden, Merle S. 200 Vacation Hours Allocated for 2008	Vacation Balance Allowed	200.00	Hours
	Vaction Hours Taken YTD	0.00	Hours
	Current Vacation Balance	200.00	Hours
	Plus Estimated 12/21/2008 Acrual	N/A	Hours
	Total	200.00	Hours*
<i>* Does not reflect vacation taken 12/8/2008 - 12/21/2008. If you are taking vacation hours during this time period, please indicate the hours to be taken and subtract this amount from the Total at the right.</i>			
			Hours
	Year End Balance		Hours

The number of hours I would like to carry forward to next year is:	.00	Hours*
<i>* The amount cannot exceed 300 Hours. This amount must also be at least equal to your Annual Allotment or Total hours, whichever is less.</i>		
<i>* Please indicate whole hours only (no fractional hours)</i>		

_____ Employee Signature	_____ Date
-----------------------------	---------------

NOTE! Vacation hours for 2009 are in the current balance listed above. There will be NO lump sum vacation allotment posted in January.

For Finance Use Only	Vacation Balance	—
	Carried Forward	—
	To Be Paid	200

Request for Reimbursement of Cell Phone Equipment

I respectfully request to receive reimbursement for the proposed cell phone equipment listed below.

Type of Equipment:

Estimated Cost:

cell phone
equipment purchase

114.44 actual

Requested by:

Merle S. Gordon
Employee Name

Employee Signature

Approved by Department Director:

Signature

Approved by Mayor:

X Merle S. Gordon
Signature

11-4-08

TO: Frank

From: Myers office.

CODE 32 ADJUST \$ 114.44

h

54B
11/04/08

700 CRANBERRY WOODS DR.
CRANBERRY TWP., PA 16066

Manage Your Account

Account Number

Date Due

My Verizon at www.verizonwireless.com

10/27/08

JAMIE REVIEW

Invoice Number

1916396787

10020535 01 AV 0.324 **AUTO T1 0 4601 44122-233802 1 E PIT20111

Quick Bill Summary

Sep 02 - Oct 01

|||||

MERLE S GORDEN
24602 MELDON BLVD
BEACHWOOD, OH 44122-2338

Previous Balance <i>(see back for details)</i>	\$92.01
Payment - Thank You	-\$92.01
Balance Forward	\$0.00
Monthly Access Charges	\$77.99
Usage Charges	
Voice	\$0.00
Data	\$1.15
Equipment Charges	\$114.44
Verizon Wireless' Surcharges and Other Charges & Credits	\$3.68
Taxes, Governmental Surcharges & Fees	\$7.04
Total Current Charges	\$204.30

Total Charges Due by October 27, 2008

\$204.30

Pay from Wireless	Pay on the Web	Questions:
#PMT (#768)	My Verizon at www.verizonwireless.com	1.800.922.0204 or *611 from your wireless

n

Overview of Lines

Your Account's Calling Plan

**America's Choice II Familyshare Pri 1400 Any
Unl N&W/In Clg \$80.00 2yr 0705**

\$80.00 monthly access charge
\$9.99 per additional line
(totaling \$89.99 monthly)
1400 monthly allowance minutes
\$.40 per minute after allowance

Breakdown of Charges

Current Calling Plan		Voice*	Data	Equipment
216-978-7586 (P)	pg 3	---	\$.40	\$114.44
Merle S Gorden				
216-906-0603	pg 4	---	\$.75	---
Jamie Gorden				
Total Charges		\$.00	\$1.15	\$114.44

* Voice may include long distance, 411 calls, SharePlan overage and other calls.

Breakdown of Minutes

Current Calling Plan		SharePlan Minutes Used
216-978-7586 (P)	pg 3	1045
216-906-0603	pg 4	13
Total Minutes		1058
SharePlan Allowance		1400
Overage Minutes		0

Summary for Merle S Gorden: 216-978-7586

Your Calling Plan

**America's Choice II Familyshare Pri 1400 Any
Unl N&W/In Clg \$80.00 2yr 0705**

(see pg 3)

Unlimited Night & Weekend Mins

Beginning on 05/15/06:

15% Access discount

IN Calling NATL Unlim Pri

Unlimited monthly IN Calling minutes

Charges

Monthly Access Charges

Current Calling Plan 10/02 - 11/01	80.00
15% Access discount 10/02 - 11/01	-12.00
	\$68.00

Usage Charges

Voice	.00
Data	.40
	\$.40

Equipment Charges

Equipment Purchase	09/13 Beachwood	000083907	114.44
			\$114.44

Verizon Wireless' Surcharges

Fed Universal Service Charge	1.50
Regulatory Charge	.07
Administrative Charge	.85
OH Reg Fee	.09

As the end of the year approaches, you must make a decision regarding the balance of vacation hours you have accumulated. Below is the total number of hours you have been allotted and the remaining balance. The 12/23/2007 accrual listed below is an ESTIMATE. The figure MAY be rounded to ensure you do not exceed the maximum number of hours you are entitled to accrue per year. Vacation carried forward will be in whole hours only. Any fractional hours will be automatically carried forward into next year. Please indicate in the box below how you would like the hours you were allocated to carry forward into next year. The difference between the Year End Balance and the hours you indicate to carry forward will be paid out. Please sign, date and return this form to Eric Brey by December 19, 2007.

If the form is not returned on time, you will be paid all applicable vacation hours.

Gorden, Merle S.**80 Vacation Hours Allocated for 2007**Vacation Balance Allowed HoursVacation Hours Taken YTD HoursCurrent Vacation Balance HoursPlus Estimated 12/23/2007 Accrual HoursTotal Hours* 200 EAB

* Does not reflect vacation taken 12/10/2007 - 12/23/2007. If you are taking vacation hours during this time period, please indicate the hours to be taken and subtract this amount from the Total at the right.

 HoursYear End Balance HoursThe number of hours I would like to carry forward to next year is: Hours*

* The amount cannot exceed 120 Hours. This amount must also be at least equal to your Annual Allotment or Total hours, whichever is less.

* Please indicate whole hours only (no fractional hours)

Employee Signature

Date

NOTE! Vacation hours for 2008 are in the current balance listed above. There will be NO lump sum vacation allotment posted in January.

For Finance Use Only

Vacation Balance

Carried Forward

To Be Paid

As the end of the year approaches, you must make a decision regarding the balance of vacation hours you have accumulated. Below is the total number of hours you have been allotted and the remaining balance. The 12/24/2006 accrual listed below is an ESTIMATE. The figure MAY be rounded to ensure you do not exceed the maximum number of hours you are entitled to accrue per year. Vacation carried forward will be in whole hours only. Any fractional hours will be automatically carried forward into next year. Please indicate in the box below how you would like the hours you were allocated to carry forward into next year. Please sign, date and return this form to Eric Brey by December 21, 2006.

If the form is not returned on time, you will be paid all applicable vacation hours.

Gorden, Merle S. 120 Vacation Hours Allocated for 2006	Vacation Balance Allowed	200.00	Hours
	Vaction Hours Taken YTD	0.00	Hours
	Current Vacation Balance	200.00	Hours
	Plus Estimated 12/24/2006 Accrual	04.62	Hours
	Total	204.62	Hours*
<i>* Does not reflect vacation taken 12/11/2006 - 12/24/2006. If you are taking vacation hours during this time period, please indicate the hours to be taken and subtract this amount from the Total at the right.</i>			
			Hours
	Balance for Distribution		Hours

The number of hours I would like to carry forward to next year is: 00 Hours*

** The amount cannot exceed 180 Hours. This amount must also be at least equal to your Annual Allotment or Total hours, whichever is less.*

** Please indicate whole hours only (no fractional hours)*

Employee Signature

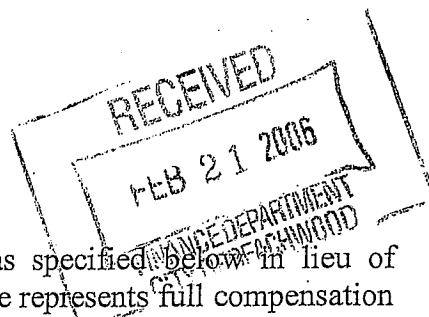
Date

NOTE! Vacation hours for 2007 are in the current balance listed above. There will be NO lump sum vacation allotment posted in January.

For Finance Use Only

Vacation Balance	260
Carried Forward	0
To Be Paid	200

Request for Cell Phone Allowance



I respectfully request to receive a monthly allowance as specified below in lieu of carrying a City cell phone. I understand that said allowance represents full compensation for any and all business use of my personal cell phone, and that I am not entitled to any additional compensation, with the exception of reimbursement for pre-approved purchases of equipment. Furthermore, I will be required to provide appropriate City personnel with my cell phone number, and be available on a 24-hour, 7-day a week basis.

I understand that such allowance will be included in my Federal, State, and Local taxable wages.

Amount of Allowance: \$100.00 per month

Requested by: Merle S. Gorden

Merle S. Gorden
Employee Signature

Approved by Department Director:

Merle S. Gorden
Signature

Approved by Mayor:

Merle S. Gorden
Signature

Compensation for Performing Marriages

The compensation received by the Mayor for performing marriages is not considered to be 'Earnable Salary' by the Ohio Public Employees Retirement System (see attached from OPERS Manual).

Spoke with:

Molly Bland
Payments and Compliance Department
OPERS
01/09/2006
2:35 p.m.

Lab

PAYROLL REPORTING

OHIO REVISED CODE
REFERENCES (ORC)

EARNABLE SALARY

The following are examples of what is not included in earnable salary:

- Fees and commissions paid as sole compensation for services or paid over and above services for which a member receives a salary;
- Amounts paid by the employer to provide life, sickness, health, medical, dental, or hospital insurance, or amounts paid in lieu of providing this insurance;
- Incidental benefits such as lodging, food, laundry, parking, use of employer's equipment (automobiles, tools, etc.), or amounts paid in lieu of providing these benefits;
- Reimbursements or allowances for job-related expenses including moving, travel, or education;
- Amounts paid under an agreement to retire;
- Residency bonuses;
- Payments made at termination of employment for accrued vacation, sick, or personal leave, or overtime compensation; or
- Pay differential amounts between a member's civilian pay and military pay while the employee is on active duty in the armed forces. (See, Military Service, pp. 30, 33)

EARNABLE SALARY DETERMINATIONS

If an employer is uncertain as to the treatment of compensation for Retirement System purposes, it should request a determination prior to remitting contributions. This request must be in writing and include all necessary information and documentation as to the compensation.

If there is a question on earnable salary it is better to deduct contributions and ask for a determination. If an employer fails to deduct and remit contributions on an employee's earnable salary, the employer becomes liable for both employee and employer contributions plus interest. Any contributions received for compensation which is not earnable salary will be refunded as unauthorized.

ORC Section
145.483

From: Paul Levin
To: Cannon, Margaret; Noble, Debbie
Date: 12/22/2005 3:31:54 PM
Subject: Re: Wedding Ceremony Gratuities

I did not realize this was still an open question. Since Council authorized the Mayor to receive compensation for performing marriages, he is entitled to the payment. However, since the funds are technically "public funds" in the first instance, because the Mayor is receiving them for performing a function of office, I believe they should be paid to the City by the marriage couple and then remitted to the Mayor as compensation.

Paul F. Levin
Assistant Law Director
Economic Development Administrator
216.595.5464
paul.levin@beachwoodohio.com

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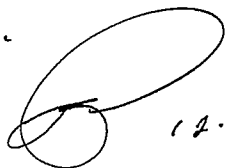
>>> Debbie Noble 12/22 2:25 PM >>>

The Mayor will need an answer soon on how to request the payment method.

Thank you.

CC: Pfaff, David

When this money starts to come in we need to receipt as charges for service, either Mayor or Finance, and Eric needs to be notified to include on Mayor's Check as payment.

 12.27.2005

PAYROLL CODE FOR WEDDING CEREMONY

CODE - G

ACCUMULATOR - 78

* WILL BE EXCLUDED FROM PENSION CALCULATIONS

KIM @ ADP

CASE # 3110973

01/30/2006 11:55 AM

EAB
01/30/06

GERALD @ ADP
01/30/2006 05/30/2006
WILL NOT BE TO 0.0000
WEDS CODE 1/30
[Signature]

CONFIRMED ARRIVAL DATE BACKLOGS
CODE G TO STATE TO BE EXCLUDED
FROM PENSION AND THIS ACCUMULATOR 78
TO TRACK YTD BALANCE LVL @ 78
05/01/2006
05/01/2006 9:10 AM
[Signature]

As the end of the year approaches, you must make a decision regarding the balance of vacation hours you have accumulated. Below is the total number of hours you have been allotted and the remaining balance. The 12/25/2005 accrual listed below is an ESTIMATE. The figure MAY be rounded to ensure you do not exceed the maximum number of hours you are entitled to accrue per year. Vacation carried forward will be in whole hours only. Any fractional hours will be automatically carried forward into next year. Please indicate in the box below how you would like the hours you were allocated to carry forward into next year. Please sign, date and return this form to Eric Brey by December 22, 2005.

If the form is not returned on time, you will be paid all applicable vacation hours.

Gorden, Merle S. 200 Vacation Hours Allocated for 2005	Vacation Balance Allowed	200.00	Hours
	Vaction Hours Taken YTD	0.00	Hours
	Current Vacation Balance	200.00	Hours
	Plus Estimated 12/25/2005 Accrual	7.70	Hours
	Total	207.70	Hours*
<i>* Does not reflect vacation taken 12/12/2005 - 12/25/2005. If you are taking vacation hours during this time period, please indicate the hours to be taken and subtract this amount from the Total at the right.</i>			
		0	Hours
	Balance for Distribution	200	Hours

The number of hours I would like to carry forward to next year is: 200.00 Hours*

** The amount cannot exceed 300 Hours. This amount must also be at least equal to your Annual Allotment or Total hours, whichever is less.*

** Please indicate whole hours only (no fractional hours)*

_____ Employee Signature	_____ Date
-----------------------------	---------------

NOTE! Vacation hours for 2006 are in the current balance listed above. There will be NO lump sum vacation allotment posted in January.

For Finance Use Only

Vacation Balance	200
Carried Forward	0
To Be Paid	200

PAYROLL ADJUSTMENT REQUEST FORM

(This form is to be used to document changes to an employee payroll file)

ADJUSTMENT NO. 117

TYPE OF CHANGE:

☐ New Hire ☐ Leave balance adjustment
☐ Termination ☐ Rate adjustment
☒ Other (describe below)

EMPLOYEE NAME: Merle Gorden

EMPLOYEE FILE NO: 1005

DESCRIPTION OF PROPOSED ADJUSTMENT:

The Mayor performed a wedding ceremony for which he was compensated \$100.00 (see attached receipt). *1h*

CORRECTIVE ACTION REQUIRED:

Process \$100.00 earnings code 'G' to post these funds in payroll.

PERIOD IN WHICH ADJUSTMENT WILL BE POSTED: 05/28/2006

Submitted by: Eric A. Brey ^{EAB} Date: 05/30/2006

Approved by: *[Signature]* Date: 5.30.06 *AA*

*All appropriate supporting documentation should be attached to this request.

CITY OF
Beachwood

2700 RICHMOND ROAD • BEACHWOOD, OHIO 44122

RECEIPT NO. **A** 4744

DATE 5-18-2006 20

RECEIVED FROM

Magness Fort

One Hundred and 00/100

DOLLARS

ADDRESS

FOR

Wedding

CREDIT TO

ACCOUNT NO.

RECEIVED

BY

[Signature]

[Signature]
16746

HOW PAID		AMOUNT
CHECK	CASH	
	☒	<i>100.00</i>

CODE 'G' \$100.00

As the end of the year approaches, you must make a decision regarding the balance of vacation hours you have accumulated. Below is the total number of hours you have been allotted and the remaining balance. Vacation carried forward will be in whole hours only. Any fractional hours will be automatically carried forward into next year. Please indicate in the box below how you would like the hours you were allocated to carry forward into next year. Please sign, date and return this form to Eric Brey by December 22, 2004.

If the form is not returned on time, you will be paid all applicable vacation hours.

Gorden, Merle S.**200 Vacation Hours Allocated for 2004**Vacation Balance Allowed HoursVacation Hours Taken YTD HoursCurrent Vacation Balance Hours

** Does not reflect vacation taken 12/13/2004 - 12/26/2004. If you are taking vacation hours during this time period, please indicate the hours to be taken and subtract this amount from the Total at the right.*

 Hours**Balance for Distribution** HoursThe number of hours I would like to carry forward to next year is: Hours*

** The amount cannot exceed 300 Hours. This amount must also be at least equal to your Annual Allotment or Total hours, whichever is less.*

** Please indicate whole hours only (no fractional hours)*

Employee Signature_____
Date

NOTE! Vacation hours for 2005 are in the current balance listed above. There will be NO lump sum vacation allotment posted in January.

*For Finance Use Only*Vacation Balance Carried Forward To Be Paid

As the end of the year approaches, you must make a decision regarding the balance of vacation hours you have accumulated. Below is the total number of hours you have been allotted and the remaining balance. The 12/14/2003 accrual listed below is an ESTIMATE. The figure MAY be rounded to ensure you do not exceed the maximum number of hours you are entitled to accrue per year. Vacation carried forward will be in whole hours only. Any fractional hours will be automatically carried forward into next year. Please indicate in the box below how you would like the hours you were allocated to carry forward into next year. Please sign, date and return this form to Eric Brey by December 11, 2003.

If the form is not returned on time, you will be paid all applicable vacation hours.

Gorden, Merle S. 200 Vacation Hours Allocated for 2003	Vacation Balance Allowed	200.00	Hours
	Vaction Hours Taken YTD	0.00	Hours
	Current Vacation Balance	200.00	Hours
	Plus Estimated 12/14/2003 Accrual	0 7.70	Hours
	Total	200 207.70	Hours*
<i>* Does not reflect vacation taken 12/1/2003 - 12/14/2003. If you are taking vacation hours during this time period, please indicate the hours to be taken and subtract this amount from the Total at the right.</i>			
			Hours
	Balance for Distribution		Hours

The number of hours I would like to carry forward to next year is: Hours*

** The amount cannot exceed 300 Hours. This amount must also be at least equal to your Annual Allotment or Total hours, whichever is less.*

** Please indicate whole hours only (no fractional hours)*

Employee Signature	Date
--------------------	------

NOTE! Vacation hours for 2004 are in the current balance listed above. There will be NO lump sum vacation allotment posted in January.

For Finance Use Only	Vacation Balance	200
	Carried Forward	0
	To Be Paid	200

Ne

PAYROLL ADJUSTMENT REQUEST FORM

(This form is to be used to document any changes to an employee payroll file)

MASTER CONTROL LOG NO. 7

TYPE OF CHANGE:

- | | |
|---|---|
| ☐ Address change | ☐ Insurance change |
| ☐ New Hire | ☐ Bank change |
| ☐ Voluntary deduction | ☐ Garnishment |
| ☒ Rate adjustment | ☐ Leave balance adjustment |
| ☐ Other (describe below) | |

EMPLOYEE NAME: Merle Gorden

EMPLOYEE FILE NO.: 1005

DESCRIPTION OF PROPOSED ADJUSTMENT

The Mayor is entitled to a raise in his annual salary according to the pay ordinances.

CORRECTIVE ACTION REQUIRED:

Adjust his salary to \$84,000.00, bi-weekly payments of \$3,230.77 .

PERIOD IN WHICH ADJUSTMENT WILL BE POSTED: 1/04/98

Submitted by:

[Signature]

1-5-98

date

Approved by:

[Signature]

1-9-98

date

*All appropriate supporting documentation should be attached to this request.

City of Beachwood

INTEROFFICE MEMORANDUM

TO: Dennis G. Kennedy, Finance Director
FROM: Merle S. Gorden, Mayor *msg*
DATE: May 24, 1999
SUBJECT: Court Related Leave – Jury Duty

Please be advised that I was called to serve as a juror in the Court of Common Pleas of Cuyahoga County from May 12 through May 18th. In accordance with Section 2.5.1 of the Administrative Salary Ordinance, I have attached certification of my service and a personal check in the amount of \$125.00 representing the cash payment that I received from the Court. As such, I am requesting paid jury leave.

M.S.G.

MSG/tt

Enc.

*this is
enc your copy
RHS*

DR
6-2-99

2.5

OTHER AUTHORIZED ADMINISTRATIVE LEAVES

2.5.1

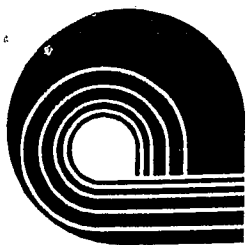
COURT RELATED LEAVES

To encourage employees to fulfill their civic responsibilities, the City will provide eligible administrative employees with up to two (2) weeks per year when it is required that employees serve on a jury for a Court of a governmental subdivision. Employees will be compensated for absences resulting from service on a jury at their regular rate of pay for the length of time that they are required to serve, up to a maximum of two (2) weeks. If employees are required to serve jury duty beyond the two (2) week period of paid jury leave, they may use any available unused vacation or personal holiday hours or request a leave of absence to extend through the duration of their service. Paid jury duty leave is restricted to employees in a full-time or interim salary classification. Employees requesting a paid jury duty leave must present evidence of their service upon return to work, and must forfeit to the City any compensation they received from the Court for their service. Full-time and interim administrative staff will also receive up to 16 hours per year to be classified as Witness Duty Leave when they are subpoenaed to appear in a Court of competent jurisdiction at the request of a party other than the City or unrelated to City business as approved by the Law Director. Eligible employees will be compensated at their regular rate of pay for any absence related to witness duty, up to a maximum of 16 hours per year. Employees must present evidence of their appearance in Court as a witness to be eligible for witness duty leave, and shall forfeit any compensation received from the Court for appearing or being called as a witness. Employees may use any available unused vacation or personal holiday hours or request an unpaid leave of absence should their service as a witness be demanded by the Court for a period in excess of 16 hours per year. During paid absences for Jury Duty Leave or Witness Duty Leave all benefit accruals will continue. During unpaid absences for any Jury Duty Leave or Witness Duty Leave benefit accruals will be suspended. The City will continue to provide health insurance benefits to eligible employees during periods of jury duty or witness duty for the full term of the jury duty or witness duty leave of absence, and service time shall be credited for the duration of service. Miscellaneous expenses incurred by employees for jury or witness duty are not reimbursable by the City. Employees requesting Jury Duty Leave or Witness Duty Leave must do so in advance, and provide to their supervisor appropriate documentation supporting their request.

2.5.2

ADMINISTRATIVE LEAVE

The Mayor is authorized to grant paid or unpaid Administrative Leave to employees if, in the judgement of the Mayor, such leave is in the best interest of the security and/or operation of the City government, or if weather or other emergencies pose a threat to the health, safety, or welfare of City employees.



COUNTY OF
CUYAHOGA

COURT OF COMMON PLEAS
COURTS TOWER, JUSTICE CENTER
CLEVELAND, OHIO 44113

TO WHOM IT MAY CONCERN:

This is to certify that

MERLE S. GORDEN has served as a juror
in the Court of Common Pleas of Cuyahoga County, Ohio
from MAY 12, 1999 to MAY 18, 1999
for which he/she received \$ 125.00
Number of days served 5

Thomas M. Burke
Jury Bailiff

Certificate of Jury Service

THE JUDGES OF THE COURT OF COMMON PLEAS
OF THE COUNTY OF CUYAHOGA

EXTEND THEIR GRATITUDE AND APPRECIATION TO

MERLE S. GORDEN

FOR CONSCIENTIOUS, DILIGENT AND MERITORIOUS SERVICE AS
A JUROR IN THE COURT OF COMMON PLEAS
OF THE COUNTY OF CUYAHOGA

IN WITNESS WHEREOF we set our hand and seal
this 12TH day of MAY, 1999

Administrative Judge Richard J. McMonagle

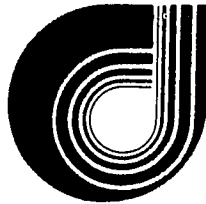
Judge Christopher A. Boyko
Judge Mary J. Boyle
Judge Janet R. Burnside
Judge Anthony O. Calabrese Jr.
Judge Kenneth R. Callahan
Judge Frank D. Celebrezze Jr.
Judge Patricia A. Cleary

Judge Brian J. Corrigan
Judge Daniel O. Corrigan
Judge William J. Coyne
Judge Thomas Patrick Curran
Judge Carolyn B. Friedland
Judge Stuart A. Friedman

Judge Nancy A. Fuerst
Judge Eileen A. Gallagher
Judge Daniel Gaul
Judge Lillian J. Greene
Judge Burt W. Griffin
Judge Peggy Foley Jones
Judge Judith Kilbane-Koch

Judge Ann T. Mannen
Judge David T. Matia
Judge Bridget M. McCafferty
Judge Timothy McCormick
Judge Nancy R. McDonnell
Judge Timothy J. McGinty

Judge Christine T. McMonagle
Judge Thomas J. Pokorny
Judge Nancy M. Russo
Judge S. Strickland Saffold
Judge Ronald Suster
Judge Kathleen Ann Sutula
Judge José A. Villanueva



Court Administrator William L. Danko



MERLE S. GORDEN 1-86
HARRIET GORDEN
2201 CEDARVIEW RD. 382-7349
BEACHWOOD, OHIO 44122

6-103 152
410
0957002890

No.

5619

DATE

6/1/99

Pay to the order of

CITY OF BEACHWOOD

\$ 125 ⁰⁰/_{xx}

ONE HUNDRED TWENTY FIVE

WARRANTS

Security features
rounded
corners on back.



KeyBank National Association
Cleveland, Ohio 44114
1-800-KEY2YOU

Merle S. Gorden

MP

1619

ANTIQUE

DELIVER WALLET OR PURCHASE

CUYAHOGA COUNTY PARKING SERVICES
HUNTINGTON PARK GARAGE

IN 07:27AM WE05/12/99 37 000047187
OUT03:29PM WE05/12/99 AM 00 000000

)))))) AMOUNT PAID: \$0007.00

THANK YOU PLEASE COME AGAIN

CUYAHOGA COUNTY PARKING SERVICES
HUNTINGTON PARK GARAGE

IN 08:03AM TH05/13/99 45 000013243
OUT03:20PM TH05/13/99 AM 00 000000

)))))) AMOUNT PAID: \$0007.00

THANK YOU
PLEASE COME AGAIN

CUYAHOGA COUNTY PARKING SERVICES
HUNTINGTON PARK GARAGE

IN 08:12AM FR05/14/99 45 000013377
OUT11:43AM FR05/14/99 AM 00 000000

)))))) AMOUNT PAID: \$0007.00

THANK YOU
PLEASE COME AGAIN

CUYAHOGA COUNTY PARKING SERVICES
HUNTINGTON PARK GARAGE

IN 08:06AM M005/17/99 19 000048200
OUT04:43PM M005/17/99 AM 00 0000000

}>>>>> AMOUNT PAID: \$0007.00

THANK YOU PLEASE COME AGAIN

CUYAHOGA COUNTY PARKING SERVICES
HUNTINGTON PARK GARAGE

IN 08:14AM TU05/18/99 45 000013826
OUT11:49AM TU05/18/99 AM 00 0000000

}>>>>> AMOUNT PAID: \$0007.00

THANK YOU
PLEASE COME AGAIN

**CITY OF BEACHWOOD
FINANCE DEPARTMENT
INTER-OFFICE COMMUNICATION**

TO: ERIC BREY, PERSONNEL ADMINISTRATOR
FROM: DENNIS KENNEDY, FINANCE DIRECTOR
RE: MAYOR'S VACATION PAYOUT - 1995
DATE: FEBRUARY 18, 1997

Per the attached memo, the Law Department has approved the payout of any unused vacation for Mayor Gorden as of the last pay period of 1995. The opinion also stipulates that any vacation the Mayor was to receive for the year should be prorated by the actual time he served in a full-time capacity for 1995.

You need to calculate several factors and present them to me before we actually execute the vacation payout to Mayor Gorden for 1995:

- The prorated amount of vacation due the Mayor for 1995 based on the dates defined by the Law department; and
- Any vacation time used by the Mayor in 1995; and
- The salary level of the Mayor in 1995, since this is the rate the payout would be generated at.

Please give me the data in regard to the above so we may proceed with satisfying the Mayor's request for vacation payout of his unused 1995 hours.



2700 RICHMOND ROAD
BEACHWOOD, OHIO 44122

(216) 464-1070
FAX (216) 292-1912

MAYOR
MERLE S. GORDEN

CITY OF BEACHWOOD
INTER-OFFICE MEMORANDUM

TO: Dennis G. Kennedy, Finance Director

FROM: Tina M. Turick, Mayor's Assistant

DATE: February 25, 1997

SUBJECT: Vacation

As requested, I reviewed the Mayor's 1995, 1996, and 1997 calenders regarding his use of vacation and have the following to submit:

1995 - No Vacation time taken

1996 - No Vacation time taken

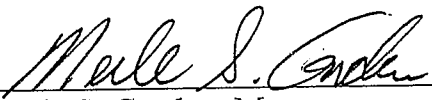
1997 - Vacation from 12-24-96 through January 6, 1997
8 Days

In the future, you will receive a memorandum outlining days in which the Mayor plans to take vacation.

T.M.T.

/tt

I, Merle S. Gorden, certify that the above information is a true and accurate accounting of my use of vacation.


Merle S. Gorden, Mayor

cc: Eric Brey, Payroll Administrator

*Janet,
Put
in Merle's File
Thanks*

11/15/95

MERLE S. GORDEN

**Based on salary of \$5,400.00
Acting Mayor 05/15/95 to 08/08/95**

<u>PAY END</u>	<u>GROSS PAY</u>
05/28/95	\$207.69
06/11/95	\$207.69
06/25/95	\$207.69
07/09/95	\$207.69
07/23/95	\$207.69
08/06/95	\$207.69
to 08/08/95	<u>\$29.08</u>

\$1,275.22

**Projected Mayor's salary
05/15/95 to 08/08/95**

<u>PAY END</u>	<u>GROSS PAY</u>
05/28/95	\$1,804.92
06/11/95	\$1,804.92
06/25/95	\$1,804.92
07/09/95	\$1,804.92
07/23/95	\$1,804.92
08/06/95	\$1,804.92
to 08/08/95	<u>\$257.84</u>

\$11,087.36

DIFFERENCE \$9,812.14

**Based on salary of \$46,928.00
Mayor 08/09/95 to present**

<u>PAY END</u>	<u>GROSS PAY</u>
8/9-8/20/95	\$1,552.23
09/03/95	\$1,804.92
09/17/95	\$1,804.92
10/02/95	\$1,804.92
10/29/95	\$1,804.92
11/12/95	<u>\$1,804.92</u>
	\$10,576.83

**\$75,000.00 Salary Breakdown
08/09/95 to present**

<u>PAY END</u>	<u>GROSS PAY</u>
8/9-8/20/95	\$2,472.48
09/03/95	\$2,884.62
09/17/95	\$2,884.62
10/02/95	\$2,884.62
10/29/95	\$2,884.62
11/12/95	<u>\$2,884.62</u>
	\$14,010.96

DIFFERENCE \$3,434.13

YEAR 1986

S. S. No.

CLOCK No.

PHONE No.

DEPT. FIRE VOL.

EMPLOYEE'S HISTORY

DATE STARTED	OCCUPATION	RATE		DATE OF BIRTH
		AMOUNT	PER	
				SEX
				MARRIED ☐ SINGLE ☐ NO. OF DEPENDENTS

YEAR 1900

ADDRESS _____ PHONE NO. _____ DEPT. BZA

EMPLOYEE'S HISTORY

DATE STARTED	OCCUPATION	RATE		DATE OF BIRTH
		AMOUNT	PER	
				SEX
				MARRIED ☐ SINGLE ☐ NO. OF DEPENDENTS

NAME Gorden, Merle S. S. No. CLOCK No.
2201 Cedarview Road
 ADDRESS Beachwood, Ohio 44122 PHONE No. DEPT. Vol. Fire

PERIOD ENDING	TOTAL EARNINGS	PENSION FUND	FEDERAL INCOME TAX	STATE TAX	MUNICIPAL INCOME TAX	CONTINENTAL CASUALTY CO	F O P UNION			BALANCE OF EARNINGS	CHECK NUMBER
											1
											2
											3
											4
											5
											6
											7
											8
											9
											10
											11
											12
											13
TOTALS 1ST QUARTER											14
											15
											16
											17
											18
											19
											20
											21
											22
											23
											24
											25
											26
TOTALS 2ND QUARTER											
TOTALS HALF YEAR											

EMPLOYEE'S HISTORY

DATE STARTED	OCCUPATION	RATE		DATE OF BIRTH
		AMOUNT	PER	
SEX				
MARRIED ☐ SINGLE ☐ NO. OF DEPENDENTS				

Gordon, M.

	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)
	1973	1975						
January 1		6.00						
February 2		47.00						
March 3		32.00						
April 4		19.00						
May 5		33.00						
June 6		33.00						
July 7								
August 8		159.98						
September 9		64.96						
October 10		83.45						
November 11		60.21						
December 12	654.0	944.7						
13								
14								
15								
16								
17								
18								
19	1974							
January 20	33.70							
February 21	55.40							
March 22	93.90							
April 23	48.88							
May 24	40.00							
June 25	33.00							
July 26	33.00							
August 27	33.00							
September 28	44.48							
October 29	47.00							
November 30	47.00							
December 31	40.00							
32								
33								
34								
35								
36								
37								

EMPLOYEE'S EARNINGS RECORD

YEAR 1982

NAME Gorden, Merle S. S. No. CLOCK No.
2201 Cedarview Road
 ADDRESS Beachwood, Ohio 44122 PHONE No. DEPT. Vol. Fire

PERIOD ENDING	TOTAL EARNINGS	PENSION FUND	FEDERAL INCOME TAX	STATE TAX	MUNICIPAL INCOME TAX	CONTINENTAL CASUALTY CO	FOP UNION			BALANCE OF EARNINGS	CHECK NUMBER	
12-27-81	65.17	5.54	1.50	.34	.65					57.14	27991	1
1-10-82	72.95	6.20	2.60	.38	.73					63.04	28166	2
1-24-82	114.66	9.75	8.50	.60	1.15					94.66	28330	3
2-7-82	86.51	7.35	4.50	.44	.87					73.35	28515	4
2-21-82	38.90	3.31	---	.20	.39					35.00	28689	5
3-7-82	39.00	3.32	---	.20	.39					35.09	28878	6
3-21-82	68.84 486.03	5.85 41.32	2.00 19.10	.36 2.52	.69 4.87					59.94 418.22	29041	7
4-4-82	87.00	7.40	---	.44	.87					78.29	29217	8
4-18-82	65.20	5.54	1.50	.34	.65					57.17	29380	9
5-2-82	68.84	5.85	2.00	.36	.69					59.94	29554	10
5-16-82	67.64	5.75	1.70	.34	.68					59.17	29718	11
5-30-82	24.00	2.04	---	.20	.24					21.52	29884	12
6-13-82	31.00	2.64	---	.20	.31					27.85	30095	13
6-27-82	132.12	11.23	10.10	1.05	1.32					108.42	30330	
TOTALS 1ST QUARTER	961.83	81.77	34.40	5.45	9.63					830.58		
7-11-82	31.00	2.64	---	.30	.31					27.75	30569	14
7-25-82	56.46	4.80	.40	.45	.56					50.25	30850	15
8-8-82	37.56	3.19	---	.30	.38					33.69	31150	16
8-22-82	55.00	4.68	.10	.42	.55					49.25	31355	17
9-5-82	31.00	2.64	---	.30	.31					27.75	31574	18
9-19-82	23.00 234.02	1.96 19.91	---	.30 2.07	.23 2.34					20.51 209.20	31758	19
10-3-82	69.56	5.91	1.80	.54	.70					60.61	31951	20
10-17-82	40.00	3.40	---	.30	.40					35.90	32126	21
10-31-82	71.28	6.06	2.10	.54	.71					61.87	32316	22
11-14-82	31.00	2.64	---	.30	.31					27.75	32498	23
11-28-82	81.92	6.96	3.30	.63	.82					70.21	32686	24
12-12-82	47.00	4.00	---	.36	.47					42.17	32862	25
12-26-82	65.92	5.60	1.30	.51	.66					57.85	33030	26
TOTALS ND QUARTER	640.70	54.48	9.00	5.25	6.41					565.56		
TOTALS HALF YEAR	1602.53	136.25	43.40	10.70	16.04					1396.14		

EMPLOYEE'S HISTORY

DATE STARTED	OCCUPATION	RATE		DATE OF BIRTH
		AMOUNT	PER	
				SEX
				MARRIED ☐ SINGLE ☐ NO. OF DEPENDENTS

YEAR 1981

PERIOD ENDING	TOTAL EARNINGS	PENSION FUND	FEDERAL INCOME TAX	STATE TAX	MUNICIPAL INCOME TAX	CONTINENTAL CASUALTY CO	F O P UNION		BALANCE OF EARNINGS	CHECK NUMBER
12-28-80	55.00	4.68	.10	.28	.55				49.39	23028
1-11-81	87.00	7.40	4.90	.44	.87				73.39	23186
1-25-81	95.00	8.08	6.10	.48	.95				79.39	23335
2-8-81	63.00	5.36	1.30	.32	.63				55.39	23506
2-22-81	162.14	13.78	17.20	.85	1.62				128.69	23653
3/8/81	114.14	9.70	9.10	.60	1.14				93.60	23815
3/22/81	110.70	9.41	8.50	.60	1.11				91.08	23980
4/5/81	31.00	2.64		.20	.31				27.85	24149
4/19/81	16.00	1.36	---	.20	.16				14.28	24322
5-3-81	31.00	2.64	---	.20	.31				27.85	24500
5-17-81	39.00	3.32	---	.20	.39				35.09	24715
5-31-81	23.00	1.96	--	.20	.23				20.61	24885
6-14-81	40.00	3.40	--	.20	.40				36.00	25061
TOTALS 1ST QUARTER	866.98	73.73	49.20	4.77	8.67				732.61	
6-28-81	38.78	3.30 6.70	---	.20	.39				34.89	25295
7-12-81	71.00	6.04	2.50	.36	.71				61.39	25525
7-26-81	67.39	5.73	2.00	.34	.67				58.65	25855
8-9-81	55.00	4.68	.10	.28	.55				49.39	26138
8-23-81	103.00	8.76	7.30	.55	1.03				85.36	26323
9-6-81	55.00	4.68	.10	.28	.55				49.39	26511
9-20-81	114.39	9.72	9.00	.60	1.14				93.93	26699
10-4-81	103.00	8.76	7.00	.55	1.03				85.66	26903
10-18-81	97.76	8.31	6.00	.50	.98				81.97	27081
11-1-81	121.17	10.30	9.00	.65	1.21				100.01	27268
11-15-81	76.83	6.53	3.00	.40	.77				66.13	27447
11-29-81	71.00	6.04	2.00	.36	.71				61.89	27629
12-13-81	47.00	4.09	---	.24	.47				42.29	27814
TOTALS 2ND QUARTER	1021.32	86.85	48.00	5.31	10.21				870.95	
TOTALS ALF YEAR	1888.30	160.58	95.20	10.08	18.88				1603.56	

DATE STARTED	OCCUPATION	RATE		DATE OF BIRTH
		AMOUNT	PER	
				SEX
				MARRIED ☐ SINGLE ☐ NO. OF DEPENDENTS

YEAR 1980

PERIOD ENDING	TOTAL EARNINGS	PENSION FUND	FEDERAL INCOME TAX	STATE TAX	MUNICIPAL INCOME TAX	CONTINENTAL CASUALTY CO.	F. D. P. UNION			BALANCE OF EARNINGS	CHECK NUMBER
12/30/79	103.00	8.76	7.30	.55	1.03					85.36	18047
1-13-80	95.00	8.08	6.10	.48	.95					79.39	18208
1-27-80	85.55	7.27	4.60	.44	.86					72.38	18387
2-10-80	55.00	4.68	.10	.28	.55					49.39	18524
2-24-80	63.00	5.36	1.30	.32	.63					55.39	18713
3-9-80	63.00	5.36	1.30	.32	.63					55.39	18872
3-23-80	65.19	5.54	1.60	.34	.65					57.06	19039
4-6-80	23.00	1.96	--	.20	.23					20.61	19199
4-20-80	47.00	4.00	--	.24	.47					42.29	19379
5-4-80	47.00	4.00	--	.24	.47					42.29	19552
5-18-80	57.91	4.92	.40	.30	.58					51.71	19723
6-1-80	55.00	4.68	.10	.28	.55					49.39	19919
6-15-80	91.26	7.76	5.50	.46	.91					76.63	20132
6-29-80	97.24	8.27	6.40	.50	.97					81.10	20362
TOTALS 1ST QUARTER	948.15	80.64	34.70	4.95	9.48					818.38	
7-13-80	67.56	5.74	1.90	.34	.68					58.90	20675
7-27-80	67.56	5.74	1.90	.34	.68					58.90	20921
8-10-80	107.26	9.12	7.90	.60	1.07					88.57	21215
8-24-80	94.70	8.05	6.10	.48	.95					79.12	21427
9-7-80	59.56	5.06	.70	.30	.60					52.90	21617
9-21-80	87.00	7.40	4.90	.44	.87					78.39	21818
10-5-80	463.64 111.00	411.1 9.44	334.0 8.50	2.50 .60	425 1.11					411.72 91.35	22002
10-19-80	135.00	11.48	12.10	.70	1.35					109.37	22189
11-2-80	71.00	6.04	2.50	.36	.71					61.39	22364
11-16-80	94.40	8.02	6.10	.48	.94					78.86	22530
11-30-80	71.00	6.04	2.50	.36	.71					61.39	22693
12-15-80	51.56	4.38	--	.26	.52					46.40	22865
TOTALS 2ND QUARTER	1017.60	86.51	55.10	5.26	10.19					860.54	
TOTALS HALF YEAR	1965.75	167.15	89.80	10.21	19.67					1678.92	

DATE STARTED	OCCUPATION	RATE		DATE OF BIRTH
		AMOUNT	PER	
				SEX
				MARRIED ☐ SINGLE ☐ NO. OF DEPENDENTS

YEAR 1979

PERIOD ENDING	TOTAL EARNINGS	PENSION FUND	FEDERAL INCOME TAX	STATE TAX	MUNICIPAL INCOME TAX	CONTINENTAL CASUALTY CO.				BALANCE OF EARNINGS	CHECK NUMBER	
12/31/78	111.00	9.44	8.50	.60	1.11					91.35	13209	1
1/14/79	87.00	7.40	4.90	.44	.87					73.39	13375	2
1/28/79	103.00	8.76	7.30	.55	1.03					85.36	13501	3
2/11/79	103.00	8.76	7.30	.55	1.03					85.36	13664	4
2/25/79	105.84	9.00	7.60	.55	1.06					87.63	13828	5
3/11/79	39.00	3.32	—	.20	.39					35.09	13992	6
3/25/79	119.00	10.12	9.70	.60	1.19					97.39	14149	7
4/8/79	70.00	5.95	2.50	.36	.70					60.49	14294	8
4/22/79	103.00	8.76	7.30	.55	1.03					85.36	14477	9
5/6/79	110.56	9.40	8.50	.60	1.11					90.95	14618	10
5/20/79	55.00	4.68	.10	.28	.55					49.39	14807	11
6/3/79	87.00	7.40	4.90	.44	.87					73.39	14981	12
6/17/79	135.28	11.50	12.10	.70	1.35					109.63	15173	13
TOTALS 1ST QUARTER	1228.68	104.49	80.70	6.42	12.29					1024.78		
7/1/79	101.85	8.66	7.00	.55	1.02					84.62	15387	14
7/15/79	87.00	7.40	4.90	.44	.87					73.39	15656	15
7/29/79	74.64	6.34	3.10	.38	.75					64.07	15934	16
8/12/79	177.19	15.06	20.00	.90	1.77					139.46	16250	17
8/26/79	95.00	8.08	6.10	.48	.95					79.39	16456	18
9/9/79	79.00	6.72	3.70	.40	.79					67.39	16673	19
9/23/79	63.00	5.36	1.30	.32	.63					55.39	16873	20
10/7/79	111.00	9.44	8.50	.60	1.11					91.35	17014	21
10-21-79	90.64	7.70	5.50	.46	.91					76.07	17201	22
11/4/79	77.10	6.55	3.40	.40	.77					65.98	17363	23
11-18-79	63.01	5.36	1.30	.32	.63					55.40	17532	24
12-2-79	103.00	8.76	7.30	.55	1.03					85.36	17706	25
12/16/79	79.00	6.72	3.70	.40	.79					67.39	17874	26
	523.75	44.53	29.70	2.73	5.24					441.55		
TOTALS 2ND QUARTER	1201.43	102.15	75.80	6.20	12.02					1005.26		
TOTALS HALF YEAR	2430.11	206.64	156.50	12.62	24.31					2030.04		

DATE STARTED	OCCUPATION	RATE		DATE OF BIRTH
		AMOUNT	PER	
				SEX
				MARRIED ☐ SINGLE ☐ NO. OF DEPENDENTS

YEAR 1978

NAME Goren, Merle

S. S. No.

CLOCK No.

ADDRESS.

PHONE No.

- DEPT.

2201 Cedarview Rd.
Beachwood, OH 44122

EMPLOYEE'S HISTORY

DATE STARTED	OCCUPATION	RATE		DATE OF BIRTH
		AMOUNT	PER	
				SEX
				MARRIED ☐ SINGLE ☐ NO. OF DEPENDENTS

YEAR 1976

NAME _____ S. S. No. _____ CLOCK No. _____
ADDRESS 23912 E. Baintree 44122 PHONE No. _____ DEPT. V. Fr.

EMPLOYEE'S HISTORY

DATE STARTED	OCCUPATION	RATE		DATE OF BIRTH
		AMOUNT	PER	
				SEX
				MARRIED ☐ SINGLE ☐ NO. OF DEPENDENTS

YEAR 1975

PERIOD ENDING	TOTAL EARNINGS	PENSION FUND	FEDERAL INCOME TAX	STATE TAX	MUNICIPAL INCOME TAX	CONTINENTAL CASUALTY CO.	F. O. P. UNION			BALANCE OF EARNINGS	CHECK NUMBER
1/19/75	6.00	X		.20	.06					5.74	16329
2/2/75	13.00	X		.20	.13					12.67	142
2/16/75	34.00	X	1.70	.20	.34					31.76	265
3/2/75	6.00	X		.20	.06					5.74	391
3/16/75	6.00 ^{65.00}	X	1.70	.20	.06 ⁶⁵				61.65	5.74	496
3/30/75	20.00	X		.20	.20					19.60	657
4/13/75	6.00	X	-	.20	.06					5.74	787
4/27/75	13.00			.20	.13					12.67	913
5/11/75	20.00	X		.20	.20					19.60	1060
5/25/75	13.00	X	-	.20	.13					12.67	1200
6/8/75	20.00			.20	.20					19.60	1356
6/22/75	13.00	X		.20	.13					12.67	1517
TOTALS 1ST QUARTER	170.00		1.70	2.40	1.70					164.20	
7/6/75	20.00	X	-	.20	.20					19.60	1739
7/20/75	27.00	X		.20	.27					26.53	1992
7/3/75	34.00	X		.20	.34					33.46	2261
8/17/75	21.98	X	0	.20	.22					21.56	2468
8/31/75	104.00	X	1.20	.55	1.04					101.21	2645
9/14/75	20.00 ^{396.98}	-	2.90	3.95 ^{3.97}	.20					386.16 ^{19.60}	2807
9/28/75	44.96	X	-	.24	.45					44.27	2956
10/12/75	34.00	X	-	.20	.34					33.46	3093
10/26/75	49.45	-	-	.26	.49					48.70	3222
11/9/75	47.21 ^{572.60}	X ⁻	2.90	.24 ^{4.89}	.47 ^{5.72}					46.50 ^{559.09}	3369
11/23/75	13.00	X	-	.20	.13					12.67	3507
12/7/75	61.47 ^{647.97}	X	2.90	.32 ^{5.41}	.61 ^{6.96}					60.54 ^{632.30}	3626
12/21/75	33.00	X	-	.20	.33					32.47	3773
TOTALS 2ND QUARTER											
TOTAL HALF YEAR	680.07	-	2.90	5.41	6.79					664.77	

DATE STARTED	OCCUPATION	RATE		DATE OF BIRTH
		AMOUNT	PER	
				SEX
				MARRIED ☐ SINGLE ☐ NO. OF DEPENDENTS

YEAR 1974

ADDRESS 23912 E. Baintree Beachwood, Ohio PHONE NO. 382-7349 DEPT. Fire M

EMPLOYEE'S HISTORY

DATE STARTED	OCCUPATION	RATE		DATE OF BIRTH
		AMOUNT	PER	
				SEX
				MARRIED ☐ SINGLE ☐ NO. OF DEPENDENTS

YEAR 1973

ADDRESS _____ PHONE No. _____ DEPT. _____

EMPLOYEE'S HISTORY				
DATE STARTED	OCCUPATION	RATE		DATE OF BIRTH
		AMOUNT	PER	
				SEX
				MARRIED ☐ SINGLE ☐ NO. OF DEPENDENTS

City of Beachwood
Employee Address Change Form

Name Merle S. Gorden		
New Address (Street) 12 Kenwood Court		Apartment/Suite Number
City Beachwood	State OH	Zipcode 44122
New Phone Number Same		
Effective Date 10-22-10		

X	Signature <i>Merle S. Gorden</i>
Date 11/2/10	

W
B
JRH
Entered
11/03/2010
E.D.

PAYROLL ADJUSTMENT REQUEST FORM

(This form is to be used to document changes to an employee payroll file)

ADJUSTMENT NO. 125

TYPE OF CHANGE:

☒ Address change

☐ Leave balance adjustment

☐ New Hire

☐ Rate adjustment

☐ Other (describe below)

EMPLOYEE NAME: Merle Gorden

EMPLOYEE FILE NO: 1005

DESCRIPTION OF PROPOSED ADJUSTMENT:

Employee address change.

CORRECTIVE ACTION REQUIRED:

Change the employee's address in the payroll system per the attached request.

PERIOD IN WHICH ADJUSTMENT WILL BE POSTED: 04/22/01

Submitted by:

Eric A. Brey

Date: 04/24/01

Approved by:

Date: 4/24/01

*All appropriate supporting documentation should be attached to this request.

[Handwritten signature]

From: Debbie Noble
To: Brey, Eric
Date: 4/23/01 11:42AM
Subject: Mayor's new address

24602 Meldon Blvd.



End
04/23/2001

PARMA BAR ASSOCIATION

Presents to

Merle S. Gorden

Participation and completion of 3 hours of instruction in:

Mayor's Court Education General Traffic Law & Ethics

Mayor's Court General Training Seminar Activity Code: 00249494

These hours satisfy the continuing education requirements of The Ohio Supreme Court Mayor's
Education Requirement 3 (C)

Peter S. Kirner

President

David W. Toetz

C.L.E. Chairman

This certificate expires on December 31, 2013

PARMA BAR ASSOCIATION

Presents to

Merle S. Gorden

Participation and completion of 3 hours of instruction in:

Mayor's Court Education General Traffic Law & Ethics

Mayor's Court General Training Seminar Activity Code: 00234034

These hours satisfy the continuing education requirements of The Ohio Supreme Court Mayor's
Education Requirement 3 (C)

Bert R. Tomon
President

David W. Toetz
C.L.E. Chairman

This certificate expires on December 31, 2012

PARMA BAR ASSOCIATION

Presents to

Merle S. Gorden

Participation and completion of 3 hours of instruction in:

*Mayor's Court Education
General Traffic Law & Ethics*

Mayor's Court General Training Seminar Activity Code: 000219445

These hours satisfy the continuing education requirements of The Ohio Supreme Court Mayor's
Education Requirement 3 (C)

Gloria Homolak

President

David W. Toetz

C.L.E. Chairman

This certificate expires on December 31, 2011

PARMA BAR ASSOCIATION

Presents to

Merle S. Gorden

Participation and completion of 3 hours of instruction in:

Mayor's Court Education General Traffic Law & Ethics

Mayor's Court General Training Seminar Activity Code:00206017

These hours satisfy the continuing education requirements of Mayor's Education Requirement 3 (C)

Tim DeGeeter, President David W. Toetz, CLE Chairman

This certificate expires on December 31, 2010

PARMA BAR ASSOCIATION

Presents to

Merle S. Gorden

Participation and completion of 3 hours of instruction in:

Mayor's Court Education General Traffic Law & Ethics

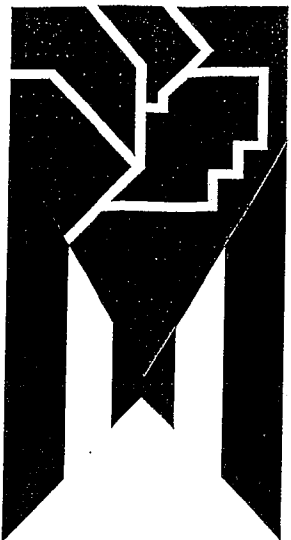
Mayor's Court General Training Seminar Activity Code: 000193225

These hours satisfy the continuing education requirements of Mayor's Education Requirement 3 (C)

Tim DeGeeter, President

David W. Toetz, CLE Chairman

This certificate expires on December 31, 2009



Ohio Municipal League

Our Cities and Villages ★ Bringing Ohio to Life

MAYOR'S COURT EDUCATION

certifies that

Merle S. Gorden

Beachwood

participated in and completed

3 — hours of instruction in

Prosecution of Offenses Other Than
Alcohol and Drug Related Traffic Offenses

Mayor's Court General Training Seminar

June 12, 2007

Activity Code # 000175173

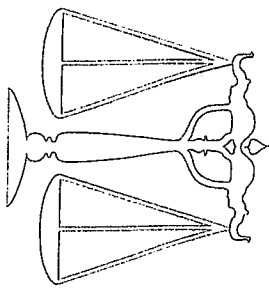
These hours satisfy the initial education requirements of Mayor's Ed. R. 4 (A) — (B) —

The continuing education requirements of Mayor's Ed. R. 4 (C) X

Susan J. Cave

Susan J. Cave, Executive Director

This certificate expires December 31, 2008



Barma Bar Association

MAYOR'S COURT EDUCATION

certifies that

Mayor Merle S. Gordon

participated in and completed
3 hours of instruction in

Ethics and Handling of Offenses Other Than
Alcohol and Drug Related Traffic Offenses

Mayor's Court General Training Seminar

Activity Code # 000167039

These hours satisfy the continuing education requirements of Mayor's Education Requirement 3(C)

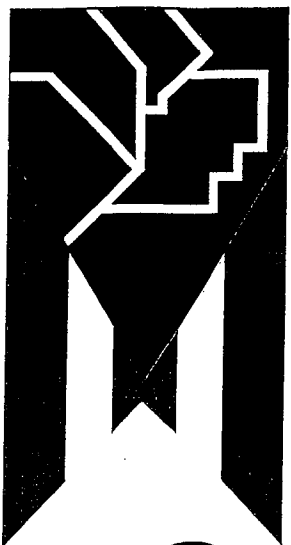
David W. Toetz

David W. Toetz, CLE Chairman

This certificate expires December 31, 2007

Ann C. Oakar

Ann C. Oakar, President



Ohio Municipal League

Our Cities and Villages ★ Bringing Ohio to Life

MAYOR'S COURT EDUCATION

certifies that
Merle S. Gorden

Beachwood

participated in and completed
3 hours of instruction in

Prosecution of Offenses Other Than
Alcohol and Drug Related Traffic Offenses

Mayor's Court General Training Seminar

December 17, 2005

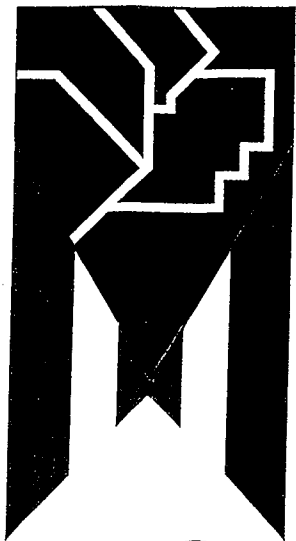
Activity Code # 000152090

These hours satisfy the initial education requirements of Mayor's Ed. R. 4 (A) (B) _____
The continuing education requirements of Mayor's Ed. R. 4 (C) X _____

Susan J. Cave

Susan J. Cave, Executive Director

This certificate expires December 31, 2006



Ohio Municipal League

Our Cities and Villages ★ Bringing Ohio to Life

MAYOR'S COURT EDUCATION

certifies that

Wendy D. Gordon

Beachwood

participated in and completed

3— hours of instruction in

Prosecution of Offenses Other Than
Alcohol and Drug Related Traffic Offenses

Mayor's Court General Training Seminar

November 19, 2004

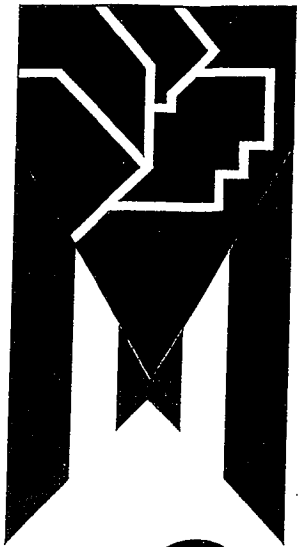
Activity Code # 000140978

*These hours satisfy the initial education requirements of Mayor's Ed. R. 4 (A) (B) —
The continuing education requirements of Mayor's Ed. R. 4 (C) X —*

Susan J. Cave

Susan J. Cave, Executive Director

This certificate expires December 31, 2005



Ohio Municipal League

Our Cities and Villages ★ Bringing Ohio to Life

MAYOR'S COURT EDUCATION

certifies that

Merle S. Gorden

Beachwood

participated in and completed

3 hours of instruction in

Prosecution of Offenses Other Than
Alcohol and Drug Related Traffic Offenses

Mayor's Court General Training Seminar

November 14, 2003

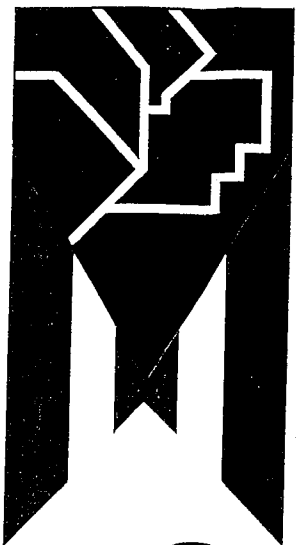
Activity Code # 000131185

These hours satisfy the initial education requirements of Mayor's Ed. R. 4 (A) X (B)
The continuing education requirements of Mayor's Ed. R. 4 (C)

Susan J. Cave

Susan J. Cave, Executive Director

This certificate expires December 31, 2004



Ohio Municipal League

Our Cities and Villages ★ Bringing Ohio to Life

MAYOR'S COURT EDUCATION

certifies that
Merle S. Gordon

Beachwood

participated in and completed

3 hours of instruction in

Prosecution of Offenses Other Than
Alcohol and Drug Related Traffic Offenses

Mayor's Court General Training Seminar

December 14, 2002

Activity Code # 000121058

These hours satisfy the initial education requirements of Mayor's Ed. R. 4 (A) — (B) —
The continuing education requirements of Mayor's Ed. R. 4 (C) —

Susan J. Cave

Susan J. Cave, Executive Director

This certificate expires December 31, 2003

THE OHIO MUNICIPAL LEAGUE

MAYOR'S COURT EDUCATION

certifies that

Merte S. Gardner

Beachwood
participated in and completed

3 hours of instruction in

**Prosecution Of Offenses Other Than
Alcohol And Drug Related Traffic Offenses**
Mayor's Court General Training Seminar

May 22, 2001

Activity Code #: 9000111282

These hours satisfy the initial education requirements of Mayor's Ed. R. 4(A) (B)
The continuing education requirements of Mayor's Ed.R. 4(C) ☒

Susan J. Cave
Susan J. Cave, Executive Director

THE OHIO MUNICIPAL LEAGUE

MAYOR'S COURT EDUCATION

certifies that

Merte S. Garden

Beachwood
participated in and completed

3 hours of instruction in

Prosecution Of Offenses Other Than
Alcohol And Drug Related Traffic Offenses
Mayor's Court General Training Seminar
October 20, 2000

Activity Code #: 9000-102610

These hours satisfy the initial education requirements of Mayor's Ed. R. 4(A) (B)
The continuing education requirements of Mayor's Ed.R. 4(C) X

Susan J. Cave
Susan J. Cave, Executive Director

This certificate expires December 31, 2004

THE OHIO MUNICIPAL LEAGUE

MAYOR'S COURT EDUCATION

certifies that

Merle S. Gordon

Beachwood
participated in and completed

3 hours of instruction in

**Prosecution Of Offenses Other Than
Alcohol And Drug Related Traffic Offenses
Mayor's Court General Training Seminar**

November 5, 1999

Activity Code #: 900028187

These hours satisfy the initial education requirements of Mayor's Ed. R. 4(A) X (B)
The continuing education requirements of Mayor's Ed.R. 4(C)

Susan J. Cave
Susan J. Cave, Executive Director

This certificate expires December 31, 2000

THE OHIO MUNICIPAL LEAGUE

MAYOR'S COURT EDUCATION

certifies that

Merle S. Gorden

Beachwood

participated in and completed

3 hours of instruction in

Prosecution Of Offenses Other Than
Alcohol And Drug Related Traffic Offenses
Mayor's Court General Training Seminar
November 6, 1998

Activity Code #: 900091891

These hours satisfy the initial education requirements of Mayor's Ed. R. 4(A) X (B)
The continuing education requirements of Mayor's Ed. R. 4(C)

Susan J. Case
Susan J. Case, Executive Director

This certificate expires December 31, 1999

THE OHIO MUNICIPAL LEAGUE

MAYOR'S COURT EDUCATION

certifies that

Merle S. Gordon

Beachwood

participated in and completed

6 hours of instruction in

Prosecution Of Offenses Other Than

Alcohol And Drug Related Traffic Offenses

Mayor's Court General Training Seminar

January 24, 1997

Activity Code #: 900079124

These hours satisfy the initial education requirements of Mayor's Ed. R. 4 (A) (B) ^X
The continuing education requirements of Mayor's Ed.R. 4(C)

Susan J. Cave
Susan J. Cave, Executive Director

This certificate expires December 31, 199 8